

Region 7 Pre-Season Coaches Meeting

April 13, 2013
67 Meehan Street
Arnprior

9:15 – Meeting called to order by Suzanne Heale

1. Round table introductions
 - Suzanne was the chair, as Claudette was sick.
 - Many regrets and low attendance due to weather and conflicting competitions.
 - 12 volunteers present, 1 staff member, 4 communities represented

2. Approval of Minutes from Fall Meeting
 - Moved by Dave Cavanagh
 - Seconded by Frank Belanger
 - All in favour – Motion carried
 - Points of clarification:
 - Page 4 “bball” refers to basketball
 - Region 7 Operating Guidelines – Suzanne did not receive much feedback from communities; Suzanne will resend document for changes/suggestions; Suzanne will post Guidelines on Eastern Ontario website for easier viewing:
<http://east.specialolympicsontario.ca/news/district-news>
 - Final review and approval to be placed on agenda for fall meeting
 - A question was asked about late fees being implemented at a provincial level? Late fees have been written into Provincial Games policies. We will be seeing more late fee policies in the future. Communities have the right to charge late fees for competition registrations, as long as this is clearly outlined in the invitation.
 - New Logo – Logo Guidelines can be found on the information portal in the Branding Section of Communications, Marketing and Public Relations:
<http://info.specialolympicsontario.ca/programs-policies-procedures/3-0---communications-marketing-public-relations>
There are great new guidelines from SO International, that allow you to design a portion of your community logo. Website Headers, Uniform Crests and Stationary Logos have been created for each community. They are being uploaded here:
<http://info.specialolympicsontario.ca/programs-policies-procedures/3-0---communications-marketing-public-relations/3->

Region 7 Pre-Season Coaches Meeting

[4-0---branding/3-4-4---logos-templates---downloadable-resources/3-4-4-2---community-logos](#)

- Online registration – Potential Athletes and Volunteers can apply online to become a volunteer or an athlete. This does not automatically register the person in the program. The form is submitted to the Provincial Office, who will get it to the appropriate community through the District Developer. The community will then follow up with the person and see if there is a good fit etc. This is an inquiry/application form only; the person is not fully registered until all steps of registration are complete in accordance with SOO policies and procedures.
 - Be a fan National Awareness Campaign – hugely successful, 2.5 million people reached in campaign. Some organizational problems, as it was the first time for the event. Question was asked if the event will run again. This is possible, but organization of event will have to be more efficient and effective next time.
 - GMS training – This will not to be done at regional meetings as it is best if everyone can be on their computer. It is also more cost effective to do it as a webinar, which SOO now has the technology for. Region 7 would like to host in May.
3. Treasurer report – Stephanie Beauregard
- Only one bill still outstanding from Ottawa; Kathlene to forward bill onto council for immediate payment
 - Please see attached Treasurer’s Report
 - Moved by Barb Cosman
 - Seconded by Vicki Murdoch
 - All in favour – Motion carried
4. Seasonal Managers report
- Winter
 - Perth is asking other communities to host a Nordic and Snowshoeing meet, as they have had to cancel in the last few years due to lack of snow. Perhaps a second meet can be arranged in Barry’s Bay? Pembroke Golf Course?
 - Very successful World Winter Games in Korea. Ottawa Athlete Jacob Mathews returned home with gold and silver Snowshoe medals!
 - Spring
 - The last basketball competition is happening today in Ottawa; basketball date had to be moved a few times due to conflicts. Everything is going well; swim meets well attended.

Region 7 Pre-Season Coaches Meeting

Approximately 100 athletes at 10 pin bowling in Kingston. Season is wrapping up.

- Summer
 - Rachel will be starting sport conference calls in May; Sunday night is the best night for all present. Great reception concerning sport conference calls as they were a great asset last time around
- Question – Are all competition dates listed on the website – some look like they weren't? Suzanne posts dates after pre-season coaches meeting, then posts more information when she actually receives the invite for the competition. Remember all invites need to be sent to the District Developer and the Regional Coordinator, so that they can be distributed and posted online.
- Eastern Ontario calendar can be found here:
<http://east.specialolympicsontario.ca/calendar/district-calendar>

5. Summer Provincial Games Update – Melissa Thompson, Regional Team Manager

- Uniforms are on route
- All documents have been handed in to the Provincial Office
- Still waiting for a few photos
- Travel info will be sent out as soon as the train tickets are booked
- Train leaving Ottawa at 5:30am
- Some athletes need to be wearing their competition outfits on train as they will go directly to an event once arriving in York, there will be no tent to change in on site
- Games Website: <http://www.specialolympics2013games.com/>
- 95 athletes, 24 coaches, 1 RTM, 1 support person: total 119 from our region
- \$50 registration and approximately \$80 for uniform
- Question – what can be done in future to ensure athletes are with coaches from their own area of the region (Brockville athletes with no Brockville coach)? All coaches should apply if they are coaching in that sport, coach applications need to be in before athletes lists come out, apply in case and withdraw after if you need to, coaches can apply for multiple sports, only certified coaches will be selected
- Discussion was had on a mini meet for the athletics athletes going to games so they can meet with their coaches before games, and practice with their teammates

6. Summer competition dates

- Ottawa Soccer Pre-Season Training Day - May 4th
- Renfrew Softball - June 15th
- Ottawa Track and Field – July 28th
- Brockville Softball C/D levels only - Sept 7th

Region 7 Pre-Season Coaches Meeting

- Perth Hometown Games Soccer August (10 or 11)
- Bocce could have a competition at Perth Hometown Games but they will need help organizing this part of the event. Many communities now have Bocce.
- Kingston might host softball and bocce – no dates yet. Please submit to RCMT as soon as possible

7. Provincial update – Suzanne Heale

- We need more coaches to attend these meetings; Stephanie will put out a survey to discuss alternatives and ideas (Conference Calls, More Training)
- There should have been more reminders and communication about this particular meeting
- Members should come to meetings with potential competition dates already in mind
- Questions about AODA training/certification – honor system is the best way to track it at this point
- **Summer Provincial Games – York Region**
 - July 11-14
 - R7 Endorsements are all done, final list is on the website
 - Lots of information on the Games website
 - Questions can go to RTM Melissa Thompson
- **Staples Campaign**
 - Fast approaching: May 4-26
 - Communities will receive info this week
 - Athletes and coaches go to the stores to help ask for donations and say thank you to donors
- **Torch Run**
 - Dates for Eastern Ontario
 - Ottawa and Valley - week of June 3rd
 - Lead LETR - Bill Dickson
 - June 3 - Ottawa
 - June 4 – Pembroke, Petawawa, Barry’s Bay
 - June 5 – Renfrew, Arnprior
 - June 6 – Carleton Place, Perth, Merrickville
 - Eastern Zone 2 – week of June 10th
 - Lead LETR - Stacey Cooper
 - June 10 – Prescott, Kemptville
 - June 11- Rockland, Hawkesbury, Alexandria
 - June 12 – Akwesasne, Longsault
 - June 13 – Morrisburg, Winchester
 - June 14 – Gananoque, Thousand Islands, Brockville, Leeds City
- **District Events**
 - Cornwall Soccer Event / Awareness Night – March 28 – Huge Success
 - 4 Corners Kingston: April 29 RMC

Region 7 Pre-Season Coaches Meeting

- 4 Corners Championships: May 14-15 at York U, and Downsview Park
 - Two teams going from Ottawa so far
- **Youth Programs**
 - AS/FUN – running really well in Ottawa, Renfrew, Kingston, Cornwall; just starting in Brockville
 - Youth Multisport – a new program for youth ages 13-18, includes Soccer, Basketball, Athletics and Bocce. Focus is on the sports that will be targeted for a future youth games!
- **Things for communities to finish up!**
 - Program Directories
 - Community Operating Guidelines
 - Websites – now have one created for every community – need to populate and get a webmaster for each community

8. Round table

- Community Council's Admin Conference Calls
 - Motion – Dave Cavanagh put forth motion to have monthly conference calls for Community Coordinators (or designate) to discuss administrative topics; pre-seasons coaches meetings are more geared for competitions but we spend time discussing administrative items as there is no current forum for these discussions. There would be no cost to conference calls as province has access to this technology. This will create support for the administrative positions throughout the region, full motion attached
 - Moved by Dave Cavanagh, Seconded by Barb Cosman
 - First meeting to be held April 21st at 7:30pm
 - Suzanne to coordinate first meeting, Dave will chair/take minutes
- Topics to discuss on calls – Youth Programs, AODA, Community Operating Guidelines, Regional Operating Guidelines, Uniform colors by community, sharing best practices, CPI training, pre-season coaches meeting suggestions for training
- NCCP courses – Kathlene to be in contact with Brockville to set up course
- It is easier to contact Kathlene (Learning Facilitator) directly for courses kathlenevibert@hotmail.com
- Ottawa is hosting a charity golf tournament – Wednesday June 5th, 2013 (Invitation Package Attached)

9. Next Meeting

- September 21st, 2013 - Arnprior – Location to be determined.
 - 9:00am with admin breakout session/coach training in afternoon

Region 7 Pre-Season Coaches Meeting

Last item on agenda – Suzanne Heale, our courageous leader will be leaving us May 3rd. She has been with us for three great years and will be greatly missed. She will be in close contact with us, and we will shortly be introduced to our new District Developer. Suzanne - farewell and good luck – you will be hard to replace.

Attendance:

Name	Community	Email
Vicki Murdoch	Arnprior	mark.murdoch@sympatico.ca
Dave Young	Arnprior	angela.young023@sympatico.ca
Barbara Cosman	Arnprior	Cosman-dew@sympatico.ca
Patty Farr	Arnprior	robert.farr@sympatico.ca
Kathlene Allen	Ottawa	kathlenevibert@hotmail.com
Melissa Thompson	Ottawa	SOBowling@rogers.com
David Cavanagh	Brockville	itsabouttime4travel@hotmail.com
Kevin Payne	Brockville	kevinpayne@sympatico.ca
Stu Reid	Brockville	stuartreid@gmail.com
Darlene Heaslip	Renfrew	darleneheaslip@xplornet.ca
Frank Belanger	Renfrew	Frank_belanger@hotmail.com
Stephanie Beauregard	Kingston	beauregs@queensu.ca
Suzanne Heale	SOO	suzanneh@specialolympicsontario.com

Additional Information:

Summer National Games – Vancouver, BC : July 7-13, 2014

- Coach applications should go out in May, due July 1st – Encourage all coaches to apply, even if they do not know that their team/athletes are going. They could help out another community or region.
- Athlete endorsement process will start in August
- Team named by November 15
- Late fee policy will now in place for the next games. Endorsement process is much faster because endorsement is based on evaluations from provincial games. Community basically needs to identify that athlete is still in good standing. Late fees will apply to endorsement deadlines!!!